

Thomas O. Forslund, Director

Governor Matthew H. Mead

Date:

April 24, 2014

To:

Title III Continuing Grant Applicants

From:

Tim Ernst, Deputy Administrator

**Aging Division** 

Subject: Title III Grants

The continuation grant applications for Title III Programs from the Wyoming Department of Health, Aging Division, Community Living Section will be emailed to you directly on or before May 16, 2014. Please read and the follow instructions carefully for all of the forms in your grant application(s). Please do not add additional pages to the grant application.

This year, the required documents include: the original and one copy of the continuing grant application (for each grant you apply for), plus one set of attachments for all grant applications in a separate envelope, labeled Attachments.

The Title III Grant applications must be submitted by June 20, 2014 at 5:00 PM, Mountain Standard Time to:

> Wyoming Department of Health Aging Division, Community Living Section 6101 Yellowstone Road, Suite 186A Cheyenne, WY 82002 (If delivery is via Fed Ex or UPS, use zip code 82009)

The Community Living Section will be conducting two telephone technical assistance sessions on the grants prior to the grant submission deadline. These telephone conferences will be held on the following times and dates:

May 21, 2014 9-10 AM, Title III-B & III-D 10-11 AM, Title III C1 & C2 11-11:30 AM, Title III-E

June 3, 2014 1-2 PM, Title III-B & III-D 2-3 PM, Title III- C1 & C2 3-4 PM, Title III-E

The toll free telephone number to participate in the technical assistance call is 1(877) 278-8686, and the participant number is 744455.

If you have additional questions regarding the continuation grant application process or forms, please contact the Community Living Section Program Managers. Thank you for your ongoing service to Wyoming seniors and disabled adults.